



Waimauku School

Minutes of the Waimauku School Board of Trustees Meeting Wednesday 2 April 2025

Board meetings are open to the public, they are not public meetings. Members of the public (and this includes members of the school staff) are not entitled to speak unless granted a speaking right. While a speaking right is granted by the chairperson, the authority to grant that right is delegated by the Board. A member of the public should only speak for a few minutes at the beginning of the meeting to an item that is already on the agenda. They should not be taking part in any discussion on that agenda when it occurs unless invited to offer an opinion at the time.

Welcome

The meeting opened at 6pm.

Present

Gary Pasfield, Nigel Perkins, Skaya Hudson, Craig Harrison, Finn Scott, Laura Preston, Anita Newland, Angela Searle

Apologies

Thomas Nehemia

Guest

Claire Thomas, Smartphone Free Childhood NZ

Smartphone Free Childhood NZ

Claire Thomas, Waimauku School parent and Smartphone Free Childhood NZ Ambassador, presented a proposal to the Board.

Claire outlined the work of Smartphone Free Childhood NZ whose mission is to shift the cultural norm of when children are given access to smartphones and to challenge the growing influence and impact social media is having on young people.

Claire noted that she has created a WhatsApp group for Waimauku School families who are interested in the movement, and that the group has 130 members. Claire asked the Board to consider supporting or promoting the idea of delaying children's smartphone use.

The Board agreed that smartphone use in young people can cause harm, and agreed to review the proposal and discuss further.

Approval of Previous BOT Minutes

Motion: Skaya/Craig
Passed

Principal's Report

The Principal's Report as issued earlier was presented and taken as read.

Gary reported pleasing attendance percentages this year, but also noted the target had increased to 80% regular attendance. Certificates will be awarded in Term 2 to all students who achieved 100% attendance in Term 1.

PTA Report

Gary reported back from the PTA AGM, congratulating the newly elected officers:

President	Jo St George
Treasurer	Keri Watt
Secretary	Elizabeth Bouchard

The Board thanked the outgoing PTA officers for their tireless work, dedication and tremendous contribution to school life.

Nigel briefed the Board on the recent PTA Golf Day fundraiser, noting a record number of teams and a predicted total raised of \$13,000.

The Board thanked Nigel for his outstanding effort organising Golf Day, and recognised the huge workload taken on by Nigel and the PTA to create this fundraiser.

Financial Report

Cyclical Maintenance

The Board noted that in the Financial Statements for 2024 that the Cyclical Maintenance provision as at 31.12.24 was \$139,616, made up of a current provision of \$35,569 and a long term provision of \$104,047. In the year to 31.12.24 \$10,350 was charged as an expense. The expense was lower than average due to an over-provision during the previous financial year.

Monthly Reports

The Finance and Audit Subcommittee met this week to review in detail all the financial statements and operational reports.

The financial summary reports as issued earlier were presented and taken as read.

Motion: *"That the monthly management accounts for February be accepted"*
 Skaya/Laura
 Passed

Property

Nigel presented a proposal for refurbishment of the school pool surfaces. The Finance and Audit Subcommittee met this week to review five quotes for the work and recommended the quote from Alfresco Pools. Alfresco Pools is owned by a Waimauku School family and the company has offered a very generous price to the school. The Board thanked Alfresco Pools for their philanthropy.

Motion: *"That the pool refurbishment proposal from Alfresco Pools be approved, at a cost of \$77,000 excl GST and that \$50,000 of the cost be paid from PTA fundraising"*
 Skaya/Laura
 Passed

Nigel discussed plans for the hard floor replacement in the administration block, noting that 3 quotes were being obtained.

General Business

The Board discussed delegations for Term 2 while Gary is on sabbatical. The Board noted that the Waimauku School mandate held at ANZ bank had been updated, with Hayley Plowman removed and Erin Purchase added as a bank signatory. The four signatories on the bank mandate are Gary Pasfield, Anita Newland, Erin Purchase & Nigel Perkins, with any two of these four being required to authorise each transfer or payment.

Motion: *"That the Deputy Principal Anita Newland shall in Term 2 of 2025, that is 12 April 2025 to 13 July 2025 inclusive, be the Acting Principal and perform all the duties and have all the powers, delegations and responsibilities of the Principal."*

Skaya/Craig

Passed

Motion: *"That the Curriculum Director Erin Purchase shall in Term 2 of 2025, that is 12 April 2025 to 13 July 2025 inclusive, become a Step 3 Approver within the school's purchase invoice approval system, Approvalmax, and will authorise all invoices for payment, alongside the Acting Principal for term 2, Anita Newland ."*

Skaya/Craig

Passed

Staff Report

Skaya reported that staff were chipping away at the curriculum refresh and that the Maths Evening for parents was a success. Skaya noted that Week 10 is another busy week for staff, with book week, the book fair, parent interviews, Year 7/8 Summer Sports and Greats and Grands. Skaya requested Board funding of influenza vaccinations for staff.

Motion: *"That the Board offer funded Influenza vaccinations for all staff"*

Passed

Nigel/Laura

In Committee

7:25pm

Motion: *"That the Board move to In Committee"*

Nigel/Skaya

Passed

7:30pm

Motion: *"That the Board move to the normal meeting"*

Nigel/Skaya

Passed

Meeting Closed: 7:30pm

Dates of Future Meetings:

Full Board Meeting: Wednesday 14 May at 6pm

Presiding Member's Signature: _____

Date: _____

Action Point Register

Action	Date	Member Responsible	Completed
Arrange Curriculum Leaders to report in regularly with status updates, direction and goals.	12/06/24	Gary	
Arrange pool refurbishment quotes	19/2/25	Gary	
Forward list of approved project managers to Finn for review	19/2/24	Gary	